



Mohamed Sabhak Gaur

[Signature]
K.L. RAMACHANDRAN
 STAMP VENDOR,
 154, ANGAPPA NAICKEN STREET
 MADRAS-1 (TAMILNADU)

Registration no 336 / 1973.

Mohamed Sabhak Trust Madras.

[Established under Article 301, of
 the Constitution of India)

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Mohammed Sathul Govar
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K.L. RAMACHANDRAN
STAMP VENDOR,
154, ANGAPPA NAICKEN STREET
MADRAS 1: (TAMILNADU)

Memorandum of Association

1. Name : The Name of the Society
is Mohammed Sathul
Trust Mchras.

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350/2 on Comd the 10/10/1970
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MOHAMED SATHAK TRUST, MADRAS 2 ✓

2 ✓
(Established under Article 30(1) of the Constitution of India) 1970.

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MEMORANDUM OF ASSOCIATION 2 ✓

1 ✓
1. Name The name of the Society is MOHAMED 2 ✓
SATHAK TRUST, MADRAS. 2 ✓

2. Aims and objects : To promote education of all types and grades among the people in general and in particular among backward communities with a view to accelerate the liquidation of ignorance and illiteracy among them.
3. To take steps to disseminate scientific, technical, religious and cultural knowledge and to raise the standard of life and health among the backward sections of the people.
4. For the purposes aforesaid, to establish manage schools, colleges, seminaries, and other institutions for boys and girls and for adults and also to take over the management and maintenance of schools, colleges, seminaries and other institutions maintained and managed by other trusts, managements, organisations and bodies with a view to furthering the aims and objects of the Trust.
5. To organise the collection and raising necessary funds and monies for the purpose of achieving the above objects of the Trust and to do all such things as are incidental or conducive of the above objects or any of them.

6. The names, addresses and occupation of the members of the Council/Governing body to whom the management of the Society is entrusted, are:

Name and Address	Occupation	Designation in the Society
S M Ahmed Jalaludeen 9 General Patters Road Madras 2	Business	Chairman
P R L Shaik Aboobucker 9 General Patters Road Madras 2	-do-	Vice-Chairman
S M Kabeer 9 General Patters Road Madras 2	-do-	Secretary
M Hameed Abdul Cader 9 General Patters Road Madras 2	-do-	Treasurer
E S M Basheer Ahmed 9 General Patters Road Madras 2	-do-	Committee Member
S M Mariam Aysha 9 General Patters Road Madras 2	-do-	Committee Member
S M B Sithi Habiba 9 General Patters Road Madras 2	-do-	Committee Member

We, the several persons whose names and addresses are hereunto subscribed, are desirous of being formed into a Society in pursuance of this Memorandum of Association:

✓ *Mahamed Jalaluddin*
 ✓ *Aboobucker*
 ✓ *S. M. Kabeer*
 ✓ *B. M. Hameed Abdul Quader*
 ✓ *E. S. M. Basheer Ahmed*
 ✓ *S. M. MARIYAM AYSHA*
 ✓ *S. M. B. Sithi Habiba*

Station : Madras 2

Date this 19th day of OCTOBER 1973.



5RS



Signature of Subrahmanya

K.L. RAMACHANDRAN
STAMP VENDOR,
154, ANGAPPA NAICKEN STREET
MADRAS-1 (TAMILNADU)

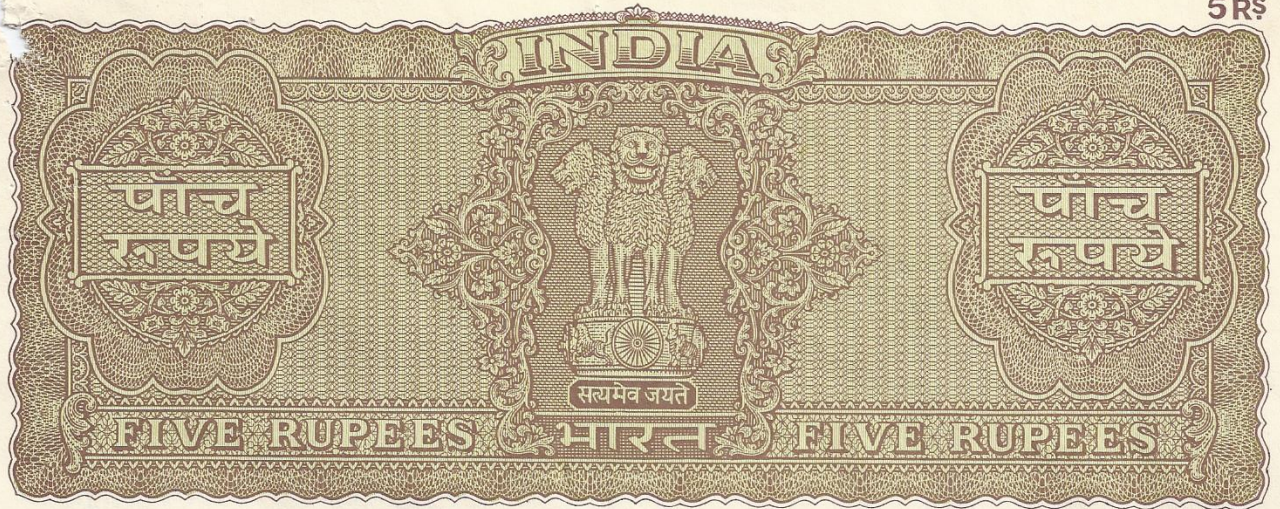
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Registration no 336/1973

Rules and Regulations of Association
of Mohamed Sahab Trust Madras.

Office : 9 General Peters Road Madras 2

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Deceased Subash Kumar

K.L. RAMACHANDRAN
STAMP VENDOR,
154, ANGAPPA NAICKEN STREET
MADRAS-1. (TAMILNADU)

1. Member ship : The Member ship of the Trust shall be open for all persons of the age of 21 years and above who subscribe to the aims and objects of the Trust and agree.

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~~RULES AND REGULATIONS OF ASSOCIATION OF MOHAMED SATHAK~~
~~TRUST, MADRAS~~

~~Office :~~ 9, General Patters Road, Madras-2 ✓

~~Membership:~~ The membership of the Trust shall be open
~~for all persons of the age of 21 years and above who~~
~~subscribe to the aims and objects of the Trust and agree~~
to abide by the rules thereof. Such accord and agreement
shall be presumed in cases where a person is admitted to
membership on payment of membership donation. The term
'Persons' in the rule shall include such institutions,
firms, companies, Corporations, and in such cases they
shall be represented by a person duly authorised in this
behalf for purposes of participating in the activities of
the Trust.

2. The membership shall consist of

(a) Life Members are those who pay to the Trust
in one lump a sum of Rs.5,000/- and shall
be admitted by the Executive Council to the
membership of the Trust.

(b) Patron Members those who pay to the Trust a
sum of Rs.1,000/- per year and admitted by
the Executive Council of the Trust and they
shall be known as 'Patrons'.

(c) Ordinary members shall be those who pay to
the Trust a sum of Rs.250/- per year shall
be admitted by the Executive Council.

(d) Honorary Members are those whom the Executive
Council admits as members of the Trust on
consideration of any valuable service rendered
to the Trust or those who are distinguished
or reputed persons.

Admission to membership shall ordinarily be on an application sent by the applicant and duly proposed by a member of the Trust and seconded by another except in the case of Honorary Members where the Executive Council suo motu can admit Honorary Members without their application. It shall be within the power and competence of the Executive Council to admit or reject any application for membership without assigning any reason therefor.

3. GENERAL BODY

(a) The general Body of the Trust shall consist of all the Patrons, Life Members, Ordinary Members and Honorary Members, provided however, that only Life members and Ordinary members shall have the right to vote on any resolution that is brought before a meeting of the General Body.

(b) The General Body shall meet once a year at any time that may be fixed by the Executive Council ordinarily within the first three months of the close of the financial year for transacting the following items:

- (i) To consider and adopt the report of the activities of the Trust during the preceding year and the audited Account and Balance Sheet relating to the year under report.
- (ii) To renew the progress of the activities of the Trust and to adopt resolutions thereof and to consider such other matters, within the purview of the General Body as may be brought up at the annual meeting by the Executive Council or by any other member after due notice to the Secretary of the Trust, such notice being not less than 7 clear days.
- (iii) To consider such other items as may be brought before the meeting by the Executive Council or the Chairman.

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4. The Management of the Trust and all its affairs including its funds and properties shall vest in the Executive Council of the Trust which shall have not less than 5 members and not more than 9(nine) members including the office bearers.

5. Management The Governing body of the Trust shall be called the Executive Council. It shall consist of not less than 5 members and not more than 9 members including the Chairman, a Vice-Chairman, a Secretary and a Treasurer. The Executive Council and other office bearers shall be elected by a general body of the members of the Trust once in 3 years and any interim vacancy in the Executive Council or other office bearer caused by the death or resignation before the expiry of the period of 3 years shall be filled up by its remaining members of the Executive Council.

6. Executive Council The Executive Council which is the governing body of the Trust shall consist of President, Vice-President, Secretary, Treasurer and three Committee members.

The Executive Council shall be elected once in three years by the General Body of the Trust and any vacancy in the Executive Council caused by the death or resignation before the expiry of 3 years shall be filled up by the method of co-option by the Executive Council by taking in one of the members of the Trust as it may think fit. The tenure of such co-opted member shall endure only till the new Executive Council is selected.

7. Powers of the Executive Council

In addition to the generality of the powers of the Executive Council the matter of direction, control and management of the Trust and its affairs the Executive Council shall have the following powers;

- (i) To establish schools, colleges, hostels and other institutions so as to give effect to the aims and objects of the Trust and also manage the same.
- (ii) To take over the management of schools, colleges, hostels, religious and or charitable endowments of Trusts, either private or public, and other institutions from other authorities, government, panchayat Unions, Municipal Councils and other organisations, or individuals or under directions from courts, and maintain the same for effectuating the purposes of the Trust.
- (iii) To borrow from time to time for the purposes of the Trust and to pledge securities or other assets whether movable or immovable held and owned by the Trust to secure such borrowings, from any bank or banks or individuals or societies or charitable trusts or Governments.
- (iv) To deposit, invest, withdraw, purchase, sell, mortgage, redeem, convert, consolidate, subdivide, renew or otherwise deal with the securities or other assets movable or immovable held and owned by the Trust.
- (v) To receive gifts, to purchase, sell, assign, mortgage, surrender, lease and exchange the movable or immovable properties owned by the Trust.
- (vi) To appoint local committees, sub-committees, ad-hoc committees or other committees for any purpose as and when required, consistent with the aims of the Trust.
- (vii) To appoint auditors for auditing the accounts of the Trust and for making a report thereon.

Proviso

Provided that each of the members of the Executive Council shall stand always indemnified in respect of all financial transactions entered into by them jointly or severally, for and on behalf of the Trust or for the benefit of any institution or activity established or maintained by the Trust with any individual, bank, firm or Corporation, or institute or trust or other authority, against all claims, losses and damages, if any, suffered by the said members and such indemnification shall be from and out of the movable and immovable assets belonging to and possessed or managed by the Trust. (Refer Section 8 of the Societies Registration Act XXI of 1860).

Office bearers

8. (i) The Office bearers of the Trust shall consist of a Chairman, one vice-chairman, a Secretary and a Treasurer and shall be chosen from among the members of the Executive Council.

(ii) All Office bearers of the Trust shall carry out all resolutions of the Executive Council in so far as they fall within the purview of the duties and functions assigned to the office-bearers under these Rules.

9. (i) The Chairman shall preside over the meetings of the Executive Council (the General Body) and in his absence the Vice-Chairman. In the absence of the Chairman and Vice-Chairman, a member elected at the meeting by the rest of the members shall preside.

(ii) The Executive Council and the Trust shall be guided by the Chairman in all its activities. Subject to the rules contained herein, the Chairman shall be the sanctioning authority in respect of all monetary transactions of the Trust.

(iii) The Chairman ^{may} delegate his authority to the Vice-Chairman or the Secretary or Treasurer and in their absence to any member of the Executive Council as he may think fit and proper.

(iv) In cases of emergency the Chairman shall exercise all the powers of the Executive Council and report the action taken to the Executive Council for ratification at its next meeting to be convened within 10 days of such action.

Secretary

10. (i) The Secretary shall be the Chief Executive Officer of the Trust, shall convene the meeting of the Executive Council and the General Body in consultation with the Chairman, and shall be personally in charge of the Office and staff of the Trust and its administration, under the guidance, control and supervision of the Executive Council and the Chairman.

(ii) He shall hold custody of the minutes of the meetings, all the records and correspondence relating to the Trust and its affairs. Appointment of the office-personnel to the posts sanctioned by the Executive Council shall be made by the Secretary with the approval of the Chairman.

(iii) The Secretary shall carry out all the resolutions of the Executive Council and for that purpose shall have power to incur the necessary expenditure from and out of the funds of the Trust with the previous approval of the Chairman.

Treasurer

11. (i) The Treasurer shall hold charge of all the collected funds of the Trust and shall arrange for prompt deposit of the same in the Banks, for the proper maintenance of the accounts and issue of receipts and vouchers for funds received or paid out by the Trust and for the preparation of the annual budget estimates for the Trust to be placed before the Executive Council for its approval.

(ii) The Treasurer shall have the Audited Statement of the Accounts and Balance Sheet prepared and place the same before the Executive Council to be approved of along with the Annual Report of the Trust before its publication and circulation.

Meetings and Notice

12. (i) The Executive Council shall meet ordinarily once in three months and if need be, more often.

(ii) Atleast five clear day' notice together with the agenda shall ordinarily be given for an ordinary meeting of the Executive Council to the members. Special meetings may be convened at shorter notice.

(iii) Atleast fifteen clear days' notice shall be given of a meeting of the general body and of the agenda for the said meeting.

(iv) Notice for a special meetings of the general body convened by the Executive Council shall be seven clear days.

(v) The Secretary, shall, after consulting the Chairman, convene any special meeting of the general body on a signed requisition from not less than 5 members of the Trust. Such requisition shall give thirty days' clear notice to the Secretary, specifying the resolutions to consider which the special meeting is to be convened.

(vi) The quorum of such a special meeting of the general body convened at the request of the members shall be 7.

Quorum

(vii) The quorum for a meeting of the executive Council and any ordinary meeting shall be 4 and 7 respectively. 3/8/12

13. All decisions at the meeting of the Executive Council and general body shall be by majority vote. In the case of equality of votes, the Chairman, or the vice-chairman, if he is presiding, or the presiding member shall have a casting vote.

Bankers

14. (1) The Bankers of the Trust shall be any bank or banks that may be decided upon by the Executive Council from time to time.

(ii) All accounts of the Trust with any bank or banks shall be operated upon by the Treasurer.

Office

15. The Office of the Trust shall be at No.9, General Patters Road, Madras 2.

Year of the Trust

16. The financial year shall be the year of the Trust.

Suits and Documents

17. The Trust shall sue and be sued by the Secretary. It shall have a common seal. All documents to be executed by and in favour of the Trust shall be executed in the name of the Trust.

Bye-Laws

18. The Executive Council shall have power to frame by-laws not inconsistent with the Rules for the regulation of its functions and proceedings and for the speedy and effective realisation of the aims and objects of the Trust.

Amendment of Rules

19. (i) The Executive Council shall have power to amend the Rule of the Trust including those relating to the constitution powers and functions of the Executive Council and such amendments shall come into force immediately. Any amendments made to the rules by the Executive Council affecting the General Body shall be subject to ratification by the General Body at its next meeting.

(ii) Amendments to the Rules and Regulations of the Trust other than those relating to the constitution powers and functions of the Executive Council, proposed by any member of the General Body, shall be made only at a special meeting of the general body convened for the purpose under the rules prescribed. Thirty days' clear notice of such amendments shall be given to the Secretary in writing and no such amendments moved by any member to the Rules and Regulations of the Trust shall be deemed to have been validly made, unless such amendments are approved of and voted upon by not less than three fourth of the members present and voting at the meeting.

20. Interim vacancies in the Executive Council by death or resignation or by operation of any rule shall be filled up by co-option by the rest of the members of the Executive Council. It shall have ~~also~~ also power to co-opt one or more members to its ranks provided that the maximum number of 9 is not exceeded.

The Trust by a special resolution shall amend the provisions of the memorandum relating to the office of the Trust. It shall also by a special resolution amend the rules and regulations and send the same for registration to the Registrar of Societies.

The Trust shall maintain a register containing the names and addresses and occupation of the members.

The Executive Council members are eligible for re-election by the Trust after a period of 3 years.

The Trust account shall be audited by a Chartered Accountant and the audited accounts shall be placed before the General body every year.

The Trust may invest or deposit any portion of its funds upon immovable properties, securities in Government and National Saving Certificates or on mortgages.

Certified that the copy is a correct copy of the rules and regulations of the Society.

For all things not specifically provided for in these rules and regulations the provision of the Societies Act 21 of 1860 will apply.

Madras

Date: 19/10/73

Mohamed galeedun

H. Hooback

S. M. K. K. K.

(TRUE EXTRACT)

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Prepared by: J. S. S. S. S.

Verified by: S. S. S. S. S.

R.O. Madras (North)

Dated 02.06.1995



REGISTRAR OF SOCIETIES
MADRAS NORTH
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